

Johns Creek High School Guidance and Counseling College Visits

Juniors and seniors can meet with college representatives to learn more about a school and its admissions process. Students should check the schedule in on the “College Visit Portal” each week as new schools are added every day!

- Log onto a computer within Johns Creek and click on the “JCHS College Visit Portal” icon. Or go to www.johnscreekhs.net → Academics → Guidance and Counseling → College Visit Registration Portal.
- From the site, scroll the list of colleges and click on the college you would like to attend.
- Read through the procedures and place a in the box agreeing you read the procedures and click the continue button.
- Students then must enter their full Student ID (The same number used to log in to computers and at lunch) at the bottom of the screen and click Request.
- After you enter your full student ID number, you will be registered for the visit. Student should read the screen for the next steps and print their permission slip form. By clicking the “click here” button.

College Visit Portal

Johns Creek High School - College Visits

- Juniors and Seniors only
- Current grade of 74 or higher in the class being missed
- Sign up for college visits no later than 12:01 AM the school day before the scheduled visit. If the teacher has not signed the permission slip, the student will be denied entry into the visit.
- Check in first with teacher for attendance purposes
- Keep your permission slip until your attendance is shown properly in Home Access Center (HAC).
- Responsible for any class work you miss during the college rep visit. Teachers will not adjust their schedule because of a college rep visit.

Based on your current grade in the class, teacher has the final say as to whether or not a student may attend college visit. Neither an administrator or counselor can override a teacher's decision about a college visit.

College visits sign-up request for: **Appalachian State University** - Monday February 13, 2012

College Notes:

Student ID #: (Required)

College Visit Portal

Johns Creek High School - College Visits

You are now registered to the College Visit.

Student must:

- Check in first with teacher for attendance purposes
- Keep your permission slip until your attendance is shown properly in Home Access Center (HAC).
- Responsible for any class work you miss during the college rep visit.
- Unacceptable behavior will result in the loss of attending a future college visit.

Based on your current grade in the class, teacher has the final say as to whether or not a student may attend college visit. Neither an administrator or counselor can override a teacher's decision about a college visit.

College visit sign up request for: **Appalachian State University**

Creek Student Johns
DO NOT FORGET TO PRINT YOUR PERMISSION SLIP!!
To review or print the college visit you have scheduled, [Click Here](#)
[Return To College Visit](#)

• **YOU WILL BE REQUIRED TO ENTER YOUR FULL STUDENT ID # AGAIN** and click request.

• Then you will see a list of your entire scheduled college visit for the school year. Under the heading “Print”, click the word print for you permission slip. Your permission slip should appear.

- **You must PRINT the permission slip NOW.** You will not be able to print it again. The permission slip serves as your pass for the visit. **This slip must be signed by your teacher in order to be admitted to the visit.** You are responsible for any missed work.

Johns Creek High School
College Visit Permission Slip

Student Name: Creek Student Johns

College/University: Appalachian State University

Gold Conference Room
Monday 02/13/2012 09:45am

Your student has expressed an interest in attending a college information session sponsored by the Guidance Office. It is at your discretion whether he/she can miss your class to participate in this opportunity. **Only juniors and seniors are allowed to attend.** If you will allow them to miss your class, please sign below. **The student must request permission at least 24 hours prior to the visit.** This sheet will serve as his/her pass to attend the college visit.

Teacher Signature _____

Return to Class at: _____ Signer: _____

Slip ID Nbr: 218839-25097

ATTENDANCE will be taken! If you do not attend the visit and were not present for class, it is an UNEXCUSED ABSENCE.

Any questions? Contact your counselor.